Privacy Policy

PRIVACY NOTICE

Classic Formula 3 Association (CF3) respects your privacy and we will only use your information in the way we describe in this notice. When using your information, we aim to be fair and transparent and to follow our obligations under UK data protection laws. Your information is used for administering club membership, activities and competitions. CF3 is the data controller for the purpose of GDPR and the Data Protection Act 2018.

Our address is:

Classic Formula 3 Association c/o 7 Beaulieu Gardens Blackwater Camberley Surrey GU170LA Our Data Protection Officer can be contacted by email at <u>richard@classicf3.org.uk</u> or by writing to the address above.

Collecting your information

We collect your information when you fill in membership application or renewal forms, and competition event entry forms. You can give us your information using paper forms or online forms. The information you give us may include your contact details (name, address, telephone number, email address), personal information and identifiers (date of birth, membership number, competition licence number), and other information (vehicle details).

Using your information

We use your information when you first apply to become a member of CF3, then to administer and renew your club membership. For competitions, we will publish some of your information in the results, which will be in the public domain.

We might use your information to send you marketing messages by email, but only if you have agreed that we can do this by giving us your clear consent – and you can change your mind at any time just by letting us know. We will not sell your information to another organisation.

To support your lifetime relationship with motor sport and CF3 we may keep your information indefinitely, unless you ask us to delete it.

Sharing your information

We may share your information with the Motor Sports Association as required by its General Regulations for governing motor sport, with other Registered Clubs, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print leaflets.

Our website

When you use our club website we may collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website.

The club website might contain links to other websites. If you follow links to other websites, please review the privacy policy for each site because we are not responsible for information you share on those sites.

Security for your information

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. **Your rights**

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner (<u>www.ico.org.uk</u>).

This privacy notice was last updated on 22 May 2018, and we will communicate any further changes to you.